

# **École Margaret Jenkins School**

## **PAC General / Exec Meeting Agenda**

**Date: Monday September 29th 2025 @ 7pm**  
**Via ZOOM**

**1) Welcome - Stephie Hellard (3 Min)**

- Land acknowledgment
- Declare quorum
- Introductions

**2) Approval of Agenda - Stephie Hellard (1 min)**

- Any changes?
- Key item(s) to discuss include: Budget for school year & Funding re: WAT funds / events

**3) Minutes of last meeting - Stephie Hellard (1 min)**

- Any errors or changes that need to be made?
- Approval

**4) Update on Current Events - Stephie Hellard (5 min)**

- Hot Lunch
- Classroom Reps / Lists
- Coupon Book Fundraiser
- Fall Dance - Scheduled October 17th
- Staff Appreciation Cookies & Coffee

**5) Admin Update - Principal James Hansen & Vice-Principal Cheryl Rolston (15 min)**

- Questions/concerns from community

**6) Budget for 25/26 School Year - Matthew Jackson (25 min)**

- Financial Update / Treasurer's report
- Gaming Grant
- Classroom Funds
- Club Funding requests (requests from admin/teachers)

**7) Allocate WAT Funds - Stephie Hellard (10 min)**

- Rainbow Balls
- Button Supplies - Special Events
- Curtains
- Other ideas? Basketball hoops / Sensory Equipment / Event (Magic Show)

**8) Date of next meeting - Monday Oct 27th**

**9) Agenda items currently on agenda to discuss at general meeting**

- Outdoor Classroom

**10) Adjournment - Stephie Hellard**