

École Margaret Jenkins School PAC General / Exec Meeting Agenda

Date: Tuesday February 25th @ 7pm

Where: Online via Zoom

1) Welcome - Stephie Hellard

- Land acknowledgment
- Declare quorum
- Introductions

2) Approval of Agenda - Stephie Hellard

- Key items to discuss: Walk-a-thon & Outdoor learning lab

3) Approval of Previous Meeting Minutes - Stephie Hellard

4) Update on Previous / Current Events & Future - Stephie Hellard

- Parent Education Night
- West Coast Seeds Fundraiser
- Plant Sale information
- Garden progress update
- Staff Appreciation Lunch
- Staff survey & Updated wish list
- Grade 5 Activities (hoodies, art legacy & board game cafe)
- Spring Dance

5) Administration Update - James Hansen and/or Cheryl Rolston

6) Treasurer Update - Matthew Jackson

7) Emergency Supplies - Stephie Hellard

- Items sourced - discussion on approval (see chart below)

8) Outdoor Ecological & Learning Lab Update

9) Walk-a-thon

10) Date of next meeting - AGM - Tuesday April 29th at 7pm

- No PAC General meeting March
- Will do a call-out for nominations prior to meeting according to bylaws

11) Agenda items for continued discussion

12) Adjournment

Emergency Supplies - Storage Supplies Only - Already Purchased

Yes/No	Description	Amount
✓	Storage Totes & Buckets for Supplies (Canadian Tire)	\$381.32

Emergency Supplies - Supplies Needing to be Replaced

Yes/No	Description	Amount
✓	Amazon (Masks / Water Storage / Wound Saline (5ml vials)	\$177.14
✓	Total Prepare (water treatment drops/tabs & N95 Masks)	\$106.88
✓	Alert First Aid (Tensor's / Tape / Saline / Gloves)	\$72.94
	Total	\$356.96

Emergency Supplies - Storage & Supplies TOTAL

Yes/No	Description	Amount
✓	Storage Totes & Buckets for Supplies (Canadian Tire)	\$381.32
✓	Amazon (Masks / Water Storage / Wound Saline (5ml vials)	\$177.14
✓	Total Prepare (water treatment drops/tabs & N95 Masks)	\$106.88
✓	Alert First Aid (Tensor's / Tape / Saline / Gloves)	\$72.94
	Total	\$738.28

Emergency Supplies - Storage / Replacement Items / Blanket Request

Yes/No	Description	Amount
✓	Storage Totes & Buckets for Supplies (Canadian Tire)	\$381.32
✓	Amazon (Masks / Water Storage / Wound Saline (5ml vials)	\$177.14
✓	Total Prepare (water treatment drops/tabs & N95 Masks)	\$106.88
✓	Alert First Aid (Tensor's / Tape / Saline / Gloves)	\$72.94
✓	Amazon & Alert First Aid (blankets - 23 total)	\$227.00
	Total	\$965.28

EMJS STAFF WISH LIST

	Date Added	Staff Member	Description of Item	Estimated Cost
<input type="checkbox"/>	2021	A. Frketch	Update playground by the annex	*calculate*
<input type="checkbox"/>	2022	Jodi Phillips	Amphitheatre on hill of field for outdoor assemblies	*calculate*
<input type="checkbox"/>	2022	Amber H	Rainbow Crosswalk	*calculate*
<input type="checkbox"/>	2022	Amber H	Repaint the giant Chess board outside	*calculate*
<input type="checkbox"/>	2022	Dana & Katherine	Second bin of chess sets (15) for club & classroom sets	*calculate*
<input type="checkbox"/>	2023	Stacy A, Amber H,	Wenger Flip Form Risers for gym performances	\$9,500.00
<input type="checkbox"/>	2024	Hannah G, Amber H, Marka T	Class Sensory Equipment (wobble legs/desk dividers/headphones)	*calculate*
<input type="checkbox"/>	2021 & 2024	Admin, L Knapp & Amber H	New Stage Curtains (from 70's !)	*calculate*
<input type="checkbox"/>	2024	All Classes	Recess Equipment for play (Example Rainbow balls) - 4 PER class	\$1,000.00
<input type="checkbox"/>	2024	Admin	Replace expired booster seats for field trips approx. 22	\$1,000.00
<input type="checkbox"/>	2025	Admin	Fleece Blankets for each classroom for emergency supplies	\$230.00
CLUB FUNDING & PERFORMANCE REQUESTS				
<input type="checkbox"/>	2023	J. Lake & T. Au	Origami Club - Great Fold Moments - Paper Supply request	\$100.00
<input type="checkbox"/>	2023	J. Nicolson & K. Dennison	Cross Country - Buses for track meet (x2)	*calculate*
<input type="checkbox"/>	2023	J. Nicolson & K. Dennison	Cross Country - 75 New Jersey's to match 25 donated	\$4,200.00
<input type="checkbox"/>	2023	J. Dol, Ashley & Aaron	Basketball - Replace outdoor Rims (rusted and no hooks left)	\$2,200.00
<input type="checkbox"/>	2024	Ashely	Anne Glover String Storyteller for English classes again	
CURRENTLY FUNDING				
<input type="checkbox"/>	Yearly	Grades 3/4/5 ?	Chess Club	*Add Cost *
<input type="checkbox"/>	Yearly	All Grades	Science Venture	*Add Cost *
<input type="checkbox"/>	CURRENT	All Grades	Outdoor classroom space / building	*calculate*
<input type="checkbox"/>	CURRENT	All Grades, J. Phillips, C. Rolston	Garden Revamp	\$20,000.00
<input type="checkbox"/>	ON HOLD	Admin & Ashley	Tech Funding - Chrome Books	*calculate*
			Total	0